



SNU
SISTER NIVEDITA
UNIVERSITY

DG 1/2, Action Area I, New Town, Kolkata, West Bengal -700156

Application No: SNU/DL/...../.....
For Office Use only

APPLICATION FOR DEMAND LETTER

Name of the Student:	
Name of the guardian : (as per Bank & University record for loan purpose)	
Student ID:	Registration Number:
Program:	Total applicable program fee (in ₹):
Year of Admission:	ABC ID:
Fee sought for the Semester(s):	Fee due for the semester(s) (in ₹):
Bank Name:	
Bank Branch Address:	
Bank Branch Email id:	Bank Contact number:
Bank Loan sanction number and date:	
Bank Loan account number: (Attach sanction letter from Bank)	

DECLARATION: I solemnly confirm that the information furnished by me is correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Candidate

For Office Use Only
-Approvals-

.....
(Signature with Date)

Name:.....
[Office of the CFO]

.....
(Signature with Date)

Name:.....
[Office of the COE]

.....
(Signature with Date)

Name:.....
[Office of the Registrar]

Application No: SNU/DL/...../.....

Receipt copy (to be filled by the Officials)

APPLICATION FOR DEMAND LETTER

Name of the Applicant:	
Student ID:	Registration Number:
Program:	

.....
Received by (Name)

.....
Signature with Date

.....
Reporting Date & Time